

Subject: Get Your Inventory Ready for CAIR2
To: All CAIR Power users in Phase 2 (send on Feb 2)

We're moving together to CAIR2

Bigger Better Faster

Dear CAIR Power user,

Don't forget to prepare your inventory before CAIR1 shuts down on Friday at 6 pm.

Current inventory will move to CAIR2. But, no transaction history for any lots will be available when CAIR2 goes live on Monday, February 6, in Bay Area and Central Valley regions.

- Archive all expired or empty vaccine lots in your Current Inventory. Vaccine lots that are empty, expired, or entered more than 2 years ago will not be moved to CAIR2. Refer to the [Inventory Guide](#) for instructions.
- Save or print your inventory reports from CAIR1 before CAIR1 shuts down on, February 3, 2017 at 6 pm. These past transactions will not show up in CAIR2.

You'll need the reports to check that your inventory was properly transferred to CAIR2 and for ordering vaccine or documentation (e.g., Vaccine Usage, Inventory Transactions, State-supplied Vaccine, Dose-based Eligibility). See [CAIR2 Tips](#) if you need to make adjustments to inventory in CAIR2.

If vaccine lots have the same number, the lot numbers will change slightly when moved to CAIR2. Text such as *-D1* or *-D2* will be added to the end of the duplicate lot numbers.

For the latest information about CAIR2, visit www.cairweb.org/cair-2-project/.

Please do not reply to this message. This email account is not checked. Contact CAIRHelpDesk@cdph.ca.gov for questions.

