

# CAIR2 Tips

## Searching for Patient Records in CAIR2

REMINDER: Always thoroughly search for existing records before creating a new record. Search 3 times using the following combinations:

- **Option 1:** First Name, Last Name
- **Option 2:** Last Name, Date of Birth
- **Option 3:** First Name, Date of Birth

**For newborns:** CAIR2 may already have the record, sometimes with a placeholder first name like “Baby Boy” or “Baby Girl”.

If a search using **Option 1** (First name, Last name) doesn't work, use **Option 2** (Last Name, Date of Birth) and look for a placeholder name like “Baby Girl” or “Bgjane”.

Remember - **always** try all three options before creating a new record!

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