



CAIR2

California Immunization Registry

Dear CAIR2 Users and Data Exchange Sites,

In regards to our recent email about [the new process to lock or unlock a CAIR patient's record](#), we wanted to clarify that if your practice is participating in data exchange (doses entered into your EHR are automatically sent to CAIR) and use an EHR system that captures and sends patient sharing information to CAIR, patients wishing to lock/unlock their records do not need to complete a "Request to Lock or Unlock My CAIR Record Form."

When a patient requests to lock or unlock their record, inform them that there is nothing further they need to do since patient sharing status is updated every time data is sent to CAIR by your EHR.

If your site is not participating in data exchange, patients wishing to 'lock' or 'unlock' their CAIR records will need to visit the CAIR Forms page (<http://cairweb.org/cair-forms/>) and complete a "Request to Lock or Unlock My CAIR Record form."

If you have any questions, please contact the CAIR help desk at [CAIRHelpDesk@cdph.ca.gov](mailto:CAIRHelpDesk@cdph.ca.gov) or call 1-800-578-7889.

Thank you,  
CAIR Team

*Please do not reply to this message. This email account is not checked.*