



## Best CAIR2 User Roles\* for Your Org/Site

### Clinical Sites

If your Org/Site administers vaccines and plans to enter them manually into CAIR, you will need:

- At least one 'Regular' user for entering patients and doses.
- One 'Power' user but only if you plan to use CAIR2 to manage inventory. Note: A limit of three Inventory users is allowed per site.
- As needed, one or more 'Read-Only' users for patient lookup only.

If your Org/Site plans to send data electronically from your EHR, you will need:

- At least one 'Quality Assurance' ('QA') user to monitor data exchange transactions and if desired, run various reports.
- One 'Power' user but only if your Site plans to manage inventory using CAIR2. Note: A limit of three Inventory users is allowed per site.
- One 'Regular' user but only if your Site needs to: 1) manually correct information in CAIR2 submitted by your EHR or 2) enter Historical shots not sent by your EHR; and 2) manually enter or view patient TB information.
- As needed, one or more 'Read-Only' users for patient lookup only.

### Non-Clinical sites (e.g. schools/daycares)

- At least one 'Read-Only' user for looking up patients.

## CAIR User Roles

CAIR2 User Roles	Search Records	Run Reports	Add/Edit Doses	Add/Edit New Patients	Add/Edit Inventory	Monitor DX Activity*
Read-Only	✓	✓				
Regular	✓	✓	✓	✓		✓
Power	✓	✓	✓	✓	✓	✓
Quality Assurance (QA)	✓	✓				✓
School/Daycare Read-Only	✓	(roster only)				
School Clinic Regular	✓	(+ roster)	✓	✓		✓
School Clinic Power	✓	(+ roster)	✓	✓	✓	✓

■ Mandatory training required.

\* Allows clinic staff to run various lookup patients, run various reports, and review data exchange (DX) messaging - no formal training required - see CAIR2 Quick Guides and Videos page at <http://cairweb.org> for training materials.